



## YEARLY STATUS REPORT - 2022-2023

### Part A

#### Data of the Institution

##### 1.Name of the Institution

Government Eklavya College  
Dondilohara

- Name of the Head of the institution

Mr. Rajulal Kosare

- Designation

In charge Principal

- Does the institution function from its own campus?

Yes

- Phone no./Alternate phone no.

07748299010

- Mobile no

6263309489

- Registered e-mail

govtcollegelohara@gmail.com

- Alternate e-mail

- Address

dallirajhara road, in front of  
CHC Dondilohara,

- City/Town

Dist- Balod

- State/UT

Chhattisgarh

- Pin Code

491771

##### 2.Institutional status

- Affiliated /Constituent

Affiliated

- Type of Institution

Co-education

- Location

Semi-Urban

- Financial Status **Grants-in aid**
- Name of the Affiliating University **Hemchand Yadav Vishwavidyalaya,  
Durg**
- Name of the IQAC Coordinator **Mr. Sanjay Kumar Thakur**
- Phone No.
- Alternate phone No.
- Mobile **8120810654**
- IQAC e-mail address **kumar.sanjay2201@gmail.com**
- Alternate Email address

**3.Website address (Web link of the AQAR  
(Previous Academic Year)** [NA](#)

**4.Whether Academic Calendar prepared  
during the year?** **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: [https://gecdl.in/Content/GECDL\\_Academic%20calendar%202022-23\\_432\\_141.pdf](https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf)

### 5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
<b>Cycle 1</b>	<b>B</b>	<b>2.27</b>	<b>2022</b>	<b>26/07/2022</b>	<b>25/07/2027</b>

**6.Date of Establishment of IQAC** **24/08/2018**

**7.Provide the list of funds by Central / State Government  
UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,**

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>	<b>nil</b>

**8.Whether composition of IQAC as per latest  
NAAC guidelines** **Yes**

- Upload latest notification of formation of IQAC [View File](#)

**9.No. of IQAC meetings held during the year**      **3**

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?      **Yes**

- If No, please upload the minutes of the meeting(s) and Action Taken Report      [View File](#)

**10.Whether IQAC received funding from any of the funding agency to support its activities during the year?**      **No**

- If yes, mention the amount

**11.Significant contributions made by IQAC during the current year (maximum five bullets)**

Uniform for students is introduced and implemented successfully.

Plastic ID cards were issued to students.

Extra classes for competitive exam with good enrollment of students.

No Parking inside College campus initiative.

Various Extracurricular activities and participation of students in inter college competitions.

Regulation of Continuous Internal Evaluation and Keeping a record of the marks

**12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year**

Plan of Action	Achievements/Outcomes
Uniform for regular students.	ensured uniformity amongst students, Uniform is introduced in the beginning of session 2022-23, and it is warmly accepted by the students.
Extension of building.	Letters to higher authorities has been sent. IDP was prepared and sent to Higher Education Dept. for approval. reply/ approval is awaited.
Feedback of stakeholders	Collection and Analysis of the feedback from students, parents and staff were done during the academic session 2022-23 and analyzed online.
Academic performance	The analysis of academic results of academic session 2021-22 was done and possible reforms were discussed with Principal and other staff members.
Classes for Competitive exams	Classes for competitive exams were held during 2022-23. Enrollment as well as attendance were very good.

**13. Whether the AQAR was placed before statutory body?** No

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

**14. Whether institutional data submitted to AISHE**

## Part A

### Data of the Institution

<b>1.Name of the Institution</b>	Government Eklavya College Dondilohara
• Name of the Head of the institution	Mr. Rajulal Kosare
• Designation	In charge Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	07748299010
• Mobile no	6263309489
• Registered e-mail	govtcollegelohara@gmail.com
• Alternate e-mail	
• Address	dallirajhara road, in front of CHC Dondilohara,
• City/Town	Dist- Balod
• State/UT	Chhattisgarh
• Pin Code	491771
<b>2.Institutional status</b>	
• Affiliated /Constituent	Affiliated
• Type of Institution	Co-education
• Location	Semi-Urban
• Financial Status	Grants-in aid
• Name of the Affiliating University	Hemchand Yadav Vishwavidyalaya, Durg

• Name of the IQAC Coordinator	Mr. Sanjay Kumar Thakur				
• Phone No.					
• Alternate phone No.					
• Mobile	8120810654				
• IQAC e-mail address	kumar.sanjay2201@gmail.com				
• Alternate Email address					
<b>3.Website address (Web link of the AQAR (Previous Academic Year))</b>	<a href="#">NA</a>				
<b>4.Whether Academic Calendar prepared during the year?</b>	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	<a href="https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf">https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf</a>				
<b>5.Accreditation Details</b>					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B	2.27	2022	26/07/2022	25/07/2027
<b>6.Date of Establishment of IQAC</b>			24/08/2018		
<b>7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,</b>					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
nil	nil	nil	nil	nil	
<b>8.Whether composition of IQAC as per latest NAAC guidelines</b>			Yes		
• Upload latest notification of formation of IQAC			<a href="#">View File</a>		
<b>9.No. of IQAC meetings held during the year</b>			3		
• Were the minutes of IQAC meeting(s) and compliance to the decisions have			Yes		

been uploaded on the institutional website?	
<ul style="list-style-type: none"> <li>If No, please upload the minutes of the meeting(s) and Action Taken Report</li> </ul>	<a href="#">View File</a>
<b>10. Whether IQAC received funding from any of the funding agency to support its activities during the year?</b>	No
<ul style="list-style-type: none"> <li>If yes, mention the amount</li> </ul>	
<b>11. Significant contributions made by IQAC during the current year (maximum five bullets)</b>	
Uniform for students is introduced and implemented successfully.	
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Classes for Competitive exams	Classes for competitive exams were held during 2022-23. Enrollment as well as attendance were very good.
<b>13. Whether the AQAR was placed before statutory body?</b>	No
<ul style="list-style-type: none"> <li>Name of the statutory body</li> </ul>	
Name	Date of meeting(s)
Nil	Nil
<b>14. Whether institutional data submitted to AISHE</b>	
Year	Date of Submission
2022	29/12/2022



<b>15.Multidisciplinary / interdisciplinary</b>
<p>Nil.</p> <p>Being an affiliated, non autonomous government institute, we follow the curriculum and instruction received from our University. So far there is no instruction regarding introduction of multidisciplinary / interdisciplinary courses in our college. Our institution is eager to accept the changes and ready to do so.</p>
<b>16.Academic bank of credits (ABC):</b>
<p>Academic bank of credit (ABC) is a key feature of NEP 2020, which enables students to get their credits stored and managed digitally and facilitates multiple entry and exits. Although Govt. Eklavya college has not been registered under ABC, its students are getting registered for it. Constant efforts are being made to register more and more students in ABC so that the institution can be ready when NEP 2020 get implemented in here.</p>
<b>17.Skill development:</b>
Nil
<b>18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)</b>
<p>Indian knowledge System (IKS) has been an integral part of rural informal education system through KATHA VACHAN by pandit and sages. Our institution carry this culture on to some extent by providing-</p> <ol style="list-style-type: none"> <li>1. Lectures in Hindi as well as in vernacular language/dialect.</li> <li>2. atmosphere where teacher-student relationship is rather like GURU- SHISHYA than tutor- student.</li> <li>3. Cultural programs having guest welcomed according to indian culture, pooja ceremony of the goddess of knowledge and wisdom.</li> </ol> <p>Although there is no specific curriculum designed for IKS, there are some text in curriculum which deals with it to some extent.</p>
<b>19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):</b>
Nil

**20.Distance education/online education:**

The institution is not directly engaged in providing distance / online education but it has a Study center of Pt. Sundarlal Sharma Open University in its campus. This University provides open and distance learning programs.

**Extended Profile****1.Programme**

1.1	25
Number of courses offered by the institution across all programs during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**2.Student**

2.1	1183
Number of students during the year	

File Description	Documents
Institutional Data in Prescribed Format	<a href="#">View File</a>

2.2	290
Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

2.3	428
Number of outgoing/ final year students during the year	

File Description	Documents
Data Template	<a href="#">View File</a>

**3.Academic**

3.1	09
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Number of full time teachers during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
3.2	17	
Number of sanctioned posts during the year		
File Description	Documents	
Data Template	<a href="#">View File</a>	
<b>4.Institution</b>		
4.1	12	
Total number of Classrooms and Seminar halls		
4.2	1014952	
Total expenditure excluding salary during the year (INR in lakhs)		
4.3	25	
Total number of computers on campus for academic purposes		

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Eklavya College Dondilohara, Dist. Balod (C.G) is affiliated to Hemchand Yadav University, Durg and it follows the curriculum prescribed by the University. To ensure its effective implementation, following measure have been taken up by the institution:

1. The in-house academic calendar is prepared in accordance with the Annual Academic calendar received from the Office of the Commissioner, Directorate of Higher Education, Government of Chhattisgarh. Same is uploaded on the college website and is displayed on the students' notice board. According to Academic calendar, monthly teaching plan is prepared by all the departments. Daily diary is maintained by every faculty and is

verified by the Principal at month end.

2. Time table is planned in such a manner that Foundation courses also get Proper time slot along with the main subjects.

3. In the first meeting of the Staff Council, Academic- calendar, time table etc. are discussed at length for the execution.

4. Continuous internal evaluation is made to keep a check on student's progress through unit test, quarterly, half yearly, pre annual exams. Results and copies of such exams are then shared with students to discuss the well written answers as examples, their shortcomings and ideas/practices to overcome them.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gecdl.in/Content/GECDL_img-230707134259-001_437_143.pdf">https://gecdl.in/Content/GECDL_img-230707134259-001_437_143.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

Office of the Commissioner, Directorate of Higher Education, Government of Chhattisgarh issue an Academic Calendar for the HEIs at the beginning of Academic year (July to June). Adhering to the Academic Calendar, an In-house academic calendar is prepared keeping in mind the annual plan of the institute. This in house academic calendar includes Important National days to be celebrated, holidays, Internal exams, Curricular, Extra-curricular activities etc. Thus in-house academic calendar guides the institution through out the academic session in a planned manner.

Academic calendar includes 7 internal exams including unit tests, quarterly / half yearly / pre annual exams of which 5 are mandatory to be taken for a student. This series of exams/ evaluation makes it continuous. Thus the institution follows Continuous Internal Evaluation in practice. Unit exams are taken according to the completion of the units of their syllabus. Pre annual exams are taken exactly according to the pattern of annual exams. Results and copies of such exams are then shared with students to discuss the both goods and odds of their written answers. Their shortcomings and ideas/practices to overcome them are discussed with them.

Results are recorded and kept in internal exams register.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf">https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University**

**D. Any 1 of the above**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>

## 1.2 - Academic Flexibility

**1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented**

**1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented**

0

File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded

### 1.2.2 - Number of Add on /Certificate programs offered during the year

#### 1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded

### 1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

## 1.3 - Curriculum Enrichment

### 1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated in the curriculum of both UG and PG programs. Being an affiliated college, its curriculum and syllabus is prepared by the University. However the curriculum has a fair portion of syllabus which address the above said cross cutting issues. Besides the

Classroom lectures on the topics of these issues, the institute organizes various interactive and participative programs to understand and address these issues better. Some of those are-

- Celebration of Environment day, Tree Plantation in college campus as well as in adapted village,
- Plantation and conservation of plant Assignment/Project work to First Year students under Environmental study.
- Rally/Campaign by students under the flag of NSS/YRC on National days dedicated to Women, Human Rights and Environment etc.
- Essay writing, Speech, Debate competition on such occasion.
- Awareness drives in neighbouring villages regarding health and socio-cultural issues.
- Painting, Poster Competitions etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

### 1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

345

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders**  
**Students**  
**Teachers**  
**Employers**  
**Alumni**

B. Any 3 of the above

File Description	Documents
URL for stakeholder feedback report	<a href="https://gecdl.in/College.aspx?PageName=Feedback%20Analysis">https://gecdl.in/College.aspx?PageName=Feedback%20Analysis</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gecdl.in/College.aspx?PageName=Feedback%20Analysis">https://gecdl.in/College.aspx?PageName=Feedback%20Analysis</a>

**TEACHING-LEARNING AND EVALUATION****2.1 - Student Enrollment and Profile**



**2.1.1 - Enrolment Number Number of students admitted during the year****2.1.1.1 - Number of students admitted during the year**

448

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)****2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

252

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

**2.2 - Catering to Student Diversity**

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

On the basis of internal evaluation and observation in classrooms, students are broadly classified into two categories -

1. Advanced learners and,

2. Slow learners-

- Slow learners are needed to be given extra time and attention. Remedial and tutorial classes are designed to address such need. These classes are given time slots in the time table too.
- Both slow learners and fast learners are given home works and assignments according to their level of understanding.
- Some interactive activities involve all the students for participative learning. For example Quiz, Essay competition, speech, project works group discussion, seminar, painting, poster making competition and educational tours.

- Special classes are taken for supplementary exams.
- Advance learners are assigned as their guides so that they can get their doubts cleared in a more friendly manner.
- They are constantly being motivated to get their confidence boosted.

### 3. Advance learners

- Are provided with the opportunities to take part in inter college, district competitions.
- Are assigned as a guide to slow learners.
- Are given homeworks assignments according to their calibre.
- Are motivated to remain motivated and humble.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1216	9

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many student centric methods are employed by the Institution to enhance learning experience of the students which include seminars, group discussion, quizzes, project/field works, practicals, educational tours, outreach programs, campaign and drives etc.

**Experiential learning:** Practical sessions, project work, study tours enables students to learn through experience.

**Participative learning:** Seminars, group discussions, quizzes and other competitive methods encourages students to take

participation and develop reasoning and critical thinking.

**Outreach activities:** Outreach activities by students under the banner of NSS, YRC and RRC enables them to address the problems society is facing and otherwise they generally don't think about. Awareness drives and campaigns make them more responsive towards society. During 7 days NSS camps they closely encounter the rural life which makes them understand the cause of problems. These sometimes lead them to solutions too.

**Problem solving:** Many subjects like Mathematics, Physics and Commerce have problem solving as a part of their syllabus. Students come across many real time problems during NSS camps. They seek solutions and most of the times they find it themselves.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Whatsapp is widely used app by almost all users. All the classes have their respective whatsapp group where they get all the notifications about their curricular, co-curricular and extra-curricular activities. Important notes, questions etc too are shared there.

YouTube is a famous platform used by teachers as well as by students for readymade lectures with interesting audio visuals,

Telegram channel is used for competitive exam based classes. This enables teachers to create MCQ based questions, which students are to answer in a time period provided. They get their results instantly with correct answers. This saves time of both teacher and learners.

**Projectors:** The institution has three LCD projectors. They are insufficient in numbers and available to only few classes. We, therefore, plan to have a movable projector and projector screen which can be moved and set in any class as teacher desires. This will increase the access of projector to both the students and the teachers.

**Other learning platforms:** Students are made aware of other online learning platforms as SWAYAM. This can be accessed anytime from anywhere and provide various lectures, Study material to learners.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

### 2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )

#### 2.3.3.1 - Number of mentors

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

### 2.4 - Teacher Profile and Quality

#### 2.4.1 - Number of full time teachers against sanctioned posts during the year

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

#### 2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

### 2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

## 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a mechanism for internal assessment, which is consistent and robust in terms of frequency, variety & transparency. Tentative dates of Internal exams are mentioned in Academic calendar and displayed on the notice board and the website of the college at the very beginning of academic session. As regards to frequency, three-unit tests, a quarterly exam and a pre annual exam are conducted during the academic session 2022-23. Apart from the pen paper mode of examinations, seminar, power point presentation, project work, viva-voice were also conducted to evaluate students internally.

The students are intimated in advance the dates, timetable, nature of examination and evaluations. The timetables are displayed on

notice boards, shared on WhatsApp groups of all courses and told in classrooms. The declaration of results are time bound within the week. Marks/scores are shared with students and questions are discussed in the classrooms towards better answer writing. Any dispute / doubt regarding question / score is resolved in real time. Scores are then recorded in register. Internal marks for Annual exams are awarded according to the performance of student in pre annual exam.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

After the completion of internal exams scores are shared with students in classrooms by the teachers of respective subjects. The answer sheets are also shown to them on their request. Questions are then discussed by teachers and the correct answers are suggested. In this way the Transparency of scores and possibility for better answer writing in next exam is ensured. Any dispute regarding the incorrect questions or marks are addressed by the teacher in real time therefore, in academic session 2022-23 no grievance related internal exam is received. Although if any grievance is received then same is forwarded to the teacher concerned. He/ She then is suppose to resolve the issue as soon as possible.

Thus the mechanism dealing with the grievances related to internal examination is transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes. The programme outcomes and course outcomes for all Programmes offered by the institution are stated and displayed on the website

of the institution. Same is communicated to newly enrolled students in their classes and discussed with all teachers every year in staff meetings. The Programme and course outcome are also printed on pvc flex posters and displayed on college premises.

We are planning to discuss the PO and CO in induction programs from coming session onwards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gecdl.in/College.aspx?PageName=PO%20and%20CO">https://gecdl.in/College.aspx?PageName=PO%20and%20CO</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes. After analysing the annual result and on the basis of feedback received from the students, the programme outcome and course outcome are evaluated from time to time. We are planning to evaluate the POs and COs and make desirable changes in it for academic year 2023-24 on the basis of the result analysis of 2022-23.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.gecdl.in/Content/GECDL\\_STUDENT%20SATISFACTION%20SURVEY%202022-23\\_457\\_150.pdf](https://www.gecdl.in/Content/GECDL_STUDENT%20SATISFACTION%20SURVEY%202022-23_457_150.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0



File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

## 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

#### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are frequently carried out in the neighbouring communities wherein the students of the institution participate enthusiastically and actively. These activities involved awareness rallies and drives, campaigns and camps. It starts with the beginning of the session with plantation of trees in neighbouring villages. Rallies and awareness drives are carried out in almost every important national days dedicated to nationalism, environment, gender sensitisation, women and child safety, women empowerment and health and hygiene. Apart from these national days, some relevant socio-cultural issues are also addressed by campaign such as - Alcohol consumption, Female foeticide, AIDS, Leprosy, Road safety, voting awareness etc.

The college has NSS, YRC and RRC wings. Whereas NSS wing carries out most of activities related to socio-cultural issues, YRC and RRC organise health camps and blood donation camps. NSS organises one day, three days and seven days camps in neighbouring village which provide students good opportunity to interact with the local rural community and understand their issues. This makes them more sensitive and empathetic. The exposure and involvement also train students in organizational and management skills as they run camps by themselves. Experiences with local community enhance their awareness and understanding of socio-cultural issues.

File Description	Documents
Paste link for additional information	<a href="https://gecdl.in/College.aspx?PageName=Ext_racurricular%20Activities">https://gecdl.in/College.aspx?PageName=Ext_racurricular%20Activities</a>
Upload any additional information	<a href="#">View File</a>

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1579

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has its own campus on a spacious 3 acre land. It is well connected through highway. It has a premises which includes 12 classrooms, 05 Science laboratories, 01 laboratory for Arts and humanitics, a computer lab, a llibrary, a moderate sized playground, a parking stand, an open theatre anda botanical garden. The Campus ifwifi enabled and under surveillane of CCTVs.

Out of 12 classrooms, 3 are equipped with LCD projectors. Classrooms are well lighted and ariated. 05 Science laboratories are meant for each subject of science taught in the institution viz., Chemistry, Zoology, Botany, Microbiology and Physics. Laboratories are well equipped with adequate instruments and equipments. There is a wifi enabled computer lab for the students. These computers are used by students for various academic and learning purposes i,e accessing library networks, online submission of various forms etc. Library has a great collection of about 11000 books and is semi automated with Library Management Software (LMS) KOHA. It also has a subscription for N-list of INFLIBNET. There is a humble sized study room with a wifi enabled desktop set with N-list facility accessible.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is built on a rocky plain which makes it difficult to develop land for playground. Therefore, there is a limited space for outdoor games and sports. However, for outdoor sports which need large playground like cricket, sports ground of neighborhood is shared. Outdoor sports which dont need large playgrounds like kabaddi, kho-kho, Volleyball are organised in its own playground. There is a semi indoor court for badminton. Number of participants is increasing over the years as a result of promotion of games and sports..

As the institute is located in rural area, the students here are more interested and good at local sports like kabaddi, kho-kho and athletics. There is good share of participation in these sports at sector and state level games and sports from the institution. Chess is also getting popular now a days. Setting of a club for chess is proposed from upcoming session.

There is a humble sized gymnasium with limited space and equipments. The cultural activities are organized with adequate space in campus. There is an open theatre (KALA MANCH) for cultural activities. The institute celebrates YOGA Day every year. Yoga sessions are organised in open space.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gecdl.in/College.aspx?PageName=ICT%20Facilities">https://gecdl.in/College.aspx?PageName=ICT%20Facilities</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha Library Software, is an open source Library management system, fully scalable, used by our College Library now to upgrade it and is in progress of automation . The software fulfills all functional requirements of an automated library system and can be customized to cater to the needs of individual libraries. It is multi-user, multitasking integrated library management software working either on a single machine or in a client server multi-platform environment. It helps us ineffective cataloguing of books and e-books. koha cataloguing adheres to popular international standards. It retrieves informations in a simple, fast and efficient manner. It supports flexible workflow to cover activities related to acquisition of books, serials control and funds monitoring.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources E. None of the above



File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

### 4.3 - IT Infrastructure

#### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes. The Institute keeps its traditional / available IT infrastructure up to date. Computers being used for office purposes are equipped with latest required hardware and softwares. Website of the institute is being maintained and updated frequently. There is a committee to update and run the college

website. most of the faculty are equipped with their own laptops. Almost everyone has a smartphone. Faculties and students are connected with Whatsapp groups. Faculties use latest apps as per requirement of latest teaching and learning conditions. Subscription for wi-fi data is renewed time to time to ensure uninterrupted data flow. Office systems are updated with antiviruses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.3.2 - Number of Computers

25

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

#### 4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

#### 4.4 - Maintenance of Campus Infrastructure

##### 4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

##### 4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are government laid down procedures for procuring physical, academic and support facilities for classrooms, library, laboratories and sports. Faculties / in charges submit their requirements before principal. Principal takes it forward to do the needful if he thinks it is ok, as all the financial powers vested in him. Same is with the maintenance. There are cells and committees related to surveillance, maintenance etc. These committees submit their reports and recommendations time to time to the principal. Principal then take necessary action if agrees. Most of the time he himself calls maintenance works and supervise them.

Facilities, equipments and tools which are out of order and can not be repaired are written off from the stock register and stored separately for later to be disposed. Generally these items are auctioned/sold to scrap dealers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

#### 5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

##### 5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1019

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>

### 5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

#### 5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	No File Uploaded

### 5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

D. 1 of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

#### 5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

##### 5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

#### 5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

### 5.3 - Student Participation and Activities

### 5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

#### 5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

The Institute facilitates and promotes students representation and engagement in various administrative, co-curricular and extracurricular activities. Every year a Student council is formed as per norms and direction received from Govt. of Chhattisgarh. Students hold administrative position there in council as President, vice-president, Secretary and asst- secretary. Classes have their class representatives. These representatives of students play pivotal role in planning and decision making for various cultural, co-curricular and extracurricular activities in the institution.

The institution has a NSS wing which is led by a senior member as leader (Dal Nayak). All the campaign, drives and camps are run by the students themselves under the guidance of Program officer. There in NSS camps they not only make decisionsbutexecute them also. NSS members with excellent performance excel themselves for State and even National level camps. They are provided with all the necessary information and means.

Students have theirrepresentation in IQAC committee. They participate in committee meetings actively. Students are promoted

to take part in games & sports at inter college and higher levels, Cultural activities organised by universities, govt. bodies on various occasions and various competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

#### 5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions) (Data Template)	<a href="#">View File</a>

### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni association has been registered here in the institution however no Alumni meet or any other similar program was conducted during the year. Monetary contribution from alumni is therefore nil.

Alumni as a member of IQAC committee are however active and participate in every meeting. They are invited in NSS's camps and in response they support in functioning 7 days NSS camps and organising Annual functions.

The institute is planning to conduct Alumni meet in regular



intervals and invites them to support the institutions through financial and other means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 5.4.2 - Alumni contribution during the year E. <1Lakhs (INR in Lakhs)

File Description	Documents
Upload any additional information	No File Uploaded

### GOVERNANCE, LEADERSHIP AND MANAGEMENT

#### 6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Yes, the governance of the institution is in tune with the vision and mission. The vision of the institute is to

1. Empower rural and tribal students through learning opportunities to meet global challenges in lowest cost
2. Contribute to society by promoting students to inculcate leadership, professional ethics and to be responsible citizen
3. Nurture and harness student's potential by providing platform for skills and value added curriculum.

Keeping the visions in mind - The fees are kept very minimal and affordable. The institute strictly follows the reservation roster of the state govt. and ensures to provide learning opportunities to rural students from different socio-cultural backgrounds. The institute promotes the outreach programs under NSS and YRC. These help the students to inculcate leadership, professional ethics and to be a responsible citizen. Skill development is an area of concern however, institute is aiming to roll out atleast 3 value added programs from upcoming sessions.

To meet the mission statements, the institute has many cell and

committees to ensure the equal participation of students from all students. It is successfully reaching to the rural students every year and it is planning to collaborate with neighbouring institutes.

File Description	Documents
Paste link for additional information	<a href="https://www.gecdl.in/College.aspx?PageName=Vision%20and%20%20Mission&amp;topicid=2">https://www.gecdl.in/College.aspx?PageName=Vision%20and%20%20Mission&amp;topicid=2</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of the college is the head of Administration and Management. He takes all the important decisions. The Principal takes care of regular administrative and management tasks and monitor the progress and development of the college. The principal holds all the Financial Powers. All financial resources are managed by the principal in coordination with accounts and finance department of college.

Academic and office staff constitute various cells and committees as an incharge or as a member. All the faculty members meet, discuss, share their opinions and plans to conduct various events for the institute. They advise/suggest the principal on the matters related to their cells/committees however, principal is not bound to accept it. Cells and committees execute the plan/orders from the principal. The HODs prepare the academic schedule in consultation with the faculty members of the department. The college always promotes participative management among all stake holders. Every staff member work and coordinate with the other staff member in spirit to make the plan smooth and successful. All the staff members are abided by the policies, procedures, and framework designed by the Government of Chhattisgarh in order to achieve the standards in higher education.

File Description	Documents
Paste link for additional information	<a href="https://www.gecdl.in/College.aspx?PageName=Committees">https://www.gecdl.in/College.aspx?PageName=Committees</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is deployed in a planned manner. It starts with the Staff counsel meeting in the very beginning of the academic session where plan and perspective is framed and discussed. The execution of the plan is decentralized at different levels as departmental, administrative, academic, and financial. At the administrative level, the in-house academic calendar is prepared in accordance with Academic calendar received from Higher Education Department. Departments then prepare their departmental calendars. Various cells & committees are formed at the beginning of the session to shoulder various responsibilities towards students and staff related activities. These cells and committees consist of different staff as their members. This ensures the decentralisation of duties and powers. IQAC plays a pivotal role in the execution of the plan, monitoring the progress and checking the deviations. It ensures that the institute is following the academic calendar. It checks the standardization of the process of teaching learning, feedback mechanism, grievance redressal system, updation of website, continuous internal evaluation, compliance of the code of conducts etc. The college gets funding from the Government of Chhattisgarh, Higher Education Department and from Fees. Govt fund is utilised as per the laid down instructions. Janbhagidari fund is however managed by the JBS Committee.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf">https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Eklavya College is a state (Chhattisgarh) government owned institute, therefore, it follows the rules and regulations of Higher education Department, Government of Chhattisgarh. All teaching and non-teaching staffs are recruited and appointed by the Government of Chhattisgarh as per appointment and service rules

of the state government.

<http://highereducation.cg.gov.in/en/acts-and-rules>

The vacancies are filled by Chhattisgarh State Public Service Commission (CGPSC). Directorate Higher Education appoints the recruits.

1. Director/Department of Higher Education (DHE) of state carries out overall supervision, execution of policies, administrative and financial control. 2. Joint Director deals in the affairs of non-teaching staff of the college. 3. Principal of college is in charge of the execution of policies at institution level, of administration and finance of the Institute. He is Responsible for overall academic progress, development of the institute and management of routine day to day affairs of the institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.gecdl.in/College.aspx?PageName=Organogram">https://www.gecdl.in/College.aspx?PageName=Organogram</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

### 6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Eklavya College is administered and funded by Chhattisgarh Government Higher Education Department. College follows welfare measures as per Chhattisgarh State Civil Rules for all government employees. Being a state government owned Institute, employees (teaching and non-teaching staffs) are provided with the following welfare facilities.

- Employee Provident Fund granted as per Provident Fund rules
- Group Insurance facility
- Medical leave, casual leave, earned leaves as per rules
- Special casual leave for attending conferences/ workshop/ training program/FDPs and for
- conducting of practical examination
- Encashment of EL at the end of service: At the time of superannuation of an employee, he/she can
- encash his/her earned leaves (EL) as per the rules of the Higher Education Department
- Fully paid maternity leave:180 days fully paid maternity leave and child care leave to all the female
- employeesGratuity: applicable to every staff member after 5 years of permanent service
- Pension scheme after retirement as per state government norms
- Providing employment to dependent successor of deceased employee on compassionate ground
- Various loan facilities e.g., housing loan, computer, vehicle loan etc.
- Medical reimbursement facility for family of employee
- The facility of part final encashment in case of marriage and illness
- Loan without interest from their Provident Fund
- Festival advance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

#### 6.3.2.1 - Number of teachers provided with financial support to attend

**conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year****6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)****6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Assessment System (PBAS) is prescribed by the UGC and has been adopted by the college for academic performance of the teaching staff. Teachers fill the prescribed proforma for self appraisal. The work performance of teaching and non-teaching staff of the college is also evaluated by the Higher Education Department, Government of Chhattisgarh through its own system of appraisal. The teacher filled self appraisals are submitted to the Principal. It is then forwarded to Higher Education Department by the principal as Confidential Report (CR) along with Principal's remarks on it. All important and relevant information regarding teaching and non-teaching staffs are recorded in service book annually.

The appraisal system encourages the faculty members to excel their performances in teaching-learning and research. Records in service books keep teaching and non-teaching staff make them accountable and motivate them to work as per rules and regulation of Higher Education Department of Chhattisgarh Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling

audit objections within a maximum of 200 words

The college has mechanism of internal and external audit. Internal audit is done regularly by the internal audit committee of college. Office of principal and accounts office take cares of maintenance of all audits. Internal audit is annually conducted by Chartered accountant, who is assisting college for internal audit. Internal audit compromise of the balance sheet, general funds, income and expenditure, and receipt and payment account.

However, internal audit for session 2022-23 has not been done. External audit is done by the Accountant General of the Chhattisgarh Government. In five years, one external audit has been conducted for the period of Dec.2012 to 2020. The audit brings financial transparency in institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resource mobilization policy is implemented carefully in college. The IQAC and other committees prepare strategic plans aimed at upgradation of our college on thrust areas of overall development viz infrastructure, upgradation of classrooms



facilities and augmentation of various facilities for students and submit the same to various agencies like State Government, PWD (public welfare development) and JBS (Janbhagidari Committee) At the beginning of every academic session, the strategic budget plan is implemented as received from State Government as per the heads allocated and expenditure made. 1. Every year the budget is allocated by the Government of Chhattisgarh, college for carrying out construction, repair and renovation of the college building and premises besides purchase of instruments and chemicals. Proposal is submitted to state government and other agencies PWD for sanction. 2. After receiving the grants, the principal who is the Drawing and Disbursing Officer (DDO), in consultation with the Purchase Committee process the procurement of goods. 3. All the purchases are carried out according to the rules and regulation set by State Government. 4. The utilization of the budget is monitored regularly by the college as per the guidelines of the funding agencies. 5. Internal audit committee and CA reports as part of internal audit is included and plays important role in monitoring of fund mobilization and utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal quality Assurance Cell (IQAC) has taken various initiative in reformatting academic, co-curricular and extracurricular activities. The Cell plans & execute strategies to keep academic standards intact and motivate stakeholders to move ahead towards quality enhancement and innovations. The Cell under chairmanship of principal conducts meetings regularly, addresses on plans and issues of priorities and takes joint decisions, after approval, actions are taken and decisions are implemented. The key initiatives of IQAC are as follows-

IQAC has set up Feedback system for all stakeholders, available in college website. Feedback is regularly conducted, after each completion of academic sessions for students, employees, teachers and parents. Feedbacks are analyzed and actions are taken. Student Grievance Cell also record grievances from students online through

website of college, and offline through letters and try to resolve the issues in time.

IQAC has taken initiatives in quality enhancement in teaching learning environment through the use of ICT enabled classrooms, WI-FI enabled campus which help students to access e-resources, N-LIB facilities. Library is in process of automation with KOHA software. Reading room for students has been setup. Uniform and Plastic id cards for students as well as staff are also issued as an initiative from IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process is constantly changing with the introduction of new technologies. The institute is also changing its teaching- learning process in order to meet the requirements of students. Online classes are no new in this directions. Teachers of the institutes are well aware of the google meet, google classrooms, teachmint, telegram etc. These were used during the pandemic and are often used as and when needed. Student centric approaches are being practiced. Seminar, Project work, Presentation, Group discussion, quizzes are being promoted and practiced.

Online platforms are widely being used for Knowledge/ informationsharing. Data are being collected online through websites, google forms etc.

Learning outcomes are also changing with the shift in teaching methodologies and with the time therefore, its periodic evaluation is necessary. Result analysis is a great tool to analysing learning outcome. Continuous internal evaluation is adopted by the institution which help us better understanding the learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gecdl.in/College.aspx?PageName=IQAC%20Activities">https://gecdl.in/College.aspx?PageName=IQAC%20Activities</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Almost 70% students of the institute are girls. Women safety and empowerment is therefore a big concern here. Luckily police station and Community health centre is nearby the institute.

The institute celebrated..... day. awareness rallies were conducted and various interactive competitions such as quizzes, debates, speeches, rangoli and poster making were organised during the year.

One day workshop on "women and child safety and legal aid" was

held in the campus in association with Police department, Women and child development department and legal service authorities. The police department had got Abhivyakti app installed in students smartphones, told its features and how to use it in case of emergency. They also told the procedure against harassment in workplace, home or over phone calls/messages. The legal department suggested the legal aid and action against it. The women and child department suggested the schemes running by the government for the betterment of women and child.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gecdl.in/Content/GECDL_gender%20sensitisation_458_352.pdf">https://www.gecdl.in/Content/GECDL_gender%20sensitisation_458_352.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">1. Campus is under CCTV surveillance</a> <a href="#">2. Active women cell is there in the college.</a> <a href="#">3. Girls Common room is there.</a> <a href="#">3. Sanitary pads vending and incinerator machine is there</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

**D. Any 1 of the above**

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	<b>No File Uploaded</b>

**7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management**

**Solid Waste Management-** The institute generates solid waste mostly in forms of waste papers. These papers are collected in dust bins which are well placed in college campus. Single side printed waste papers are used again on other side for rough works. Lastly the collected waste papers are sold to paper vendors for recycling. Other solid waste including paper pieces, leaves etc are monthly collected by Nagar Panchayat cleaning teams. Campus is a no

plastic zone therefore plastic waste is minimal.

Liquid waste management- Liquid waste is generally produced in science laboratories as waste chemical. These chemicals after being diluted are disposed into sewage system.

Biomedical waste management -The institute produce no biomedical waste.

E- waste management-Electronic components are either replaced or stored after it gets out of order. These item are then written off as per government's e-waste management rules.

Waste recycling system - Iron pipes from broken table, benches and chairs are being recycled by reshaping it as enclosures to the garden and plants.

Hazardous chemicals and radioactive waste management - There is no such waste is generated from the institution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus** D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

**7.1.5.1 - The institutional initiatives for greening the campus are as follows:** A. Any 4 or All of the above

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

#### 7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

**7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following**  
**1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities**

**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment**

**C. Any 2 of the above**

**5. Provision for enquiry and information :**  
**Human assistance, reader, scribe, soft copies**  
**of reading material, screen reading**

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute had made uniform compulsory for students from the beginning of academic session 2022-23 and onwards in order to reduce the class discrimination on the basis of appearances, clothing etc. As most of the students are from humble economic background it is a big relief to them. It also help them not to bear unnecessary inferiority complexes.

The institute celebrated national unity day on October 31, 2022. All the students along with the staff took pledged towards the integrity and unity of the nation. Students were reminded about the nation we had before and after 1947. The need and importance of the unity of a national was discussed and expressed through various activities and mediums.

The institute also celebrated Constitution day on November 26, 2022. Students were reminded about the preamble of our constitution. They were explained its meaning and importance. Various activities were held during the day.

At the end of the year, Annual sports and annual function were organized. All the students from different backgrounds participated in these games, sports and cultural activities enthusiastically and made these a success.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute celebrated national unity day on October 31, 2022. All the students along with the staff took pledged towards the integrity and unity of the nation.

The institute also celebrated Constitution day on November 26, 2022. The preamble of our constitution was read before the faculty and students. They were explained its meaning, scope and importance. Various activities were held during the day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**



File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

List of National International days celebrated during the year.

1. International yoga Day, 21/06/2022
2. Vijay divas, 26/07/2022
3. Independence day, 15/08/2022
4. Teacher's day, 05/09/2022
5. Hindi divas 14/09/2022
6. Gandhi jayanti 02/10/2022
7. Unity day 31/10/2022
8. Constitution Day 26/11/2022
9. World AIDS Day 01/12/2022
- 10 Shaheed Veer Narayan Singh Day, 10/12/2022
11. National Youth day, 12/01/2023
12. Republic Day, 26/01/2023
13. Martyr's day, 30/01/2023
14. Rashtriya Krimi Mukti Divas, 10/02/2023
15. Tribute to martyrs of Pulwama attack, 14/02/2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Gram seva Rashtra seva: Every year a neighbouring village is adapted by the NSS unit of the college. Various educational, social, health and hygiene related awareness drives and campaigns are carried out in that village through out the year. The purpose is to make the village more aware and empowered.

2. Donating and saving a Plant by First year Students: Every first year student donates (jointly with other students) an indoor plant with a pot to the college. They are to take care of that plant through out the year as a part of their mandatory Environmental assignments. First year classes are assigned with days to water these plants. So on due dates they water all the indoor plants. Other days these are taken care either by students from higher class or by the peons.

The college is built on a rocky surface which makes it hard for outdoor plants to grow. Tree Plantation is done every year in the month of June- August but the survival rate is very low. Indoor plants are therefore best options to oxygenate the campus. They also soothe the ambience of the college.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gecdl.in/College.aspx?PageName=Best%20Practices">https://www.gecdl.in/College.aspx?PageName=Best%20Practices</a>
Any other relevant information	Nil

## 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Despite being a co-education institute, almost 70% of the students here are girls. These girls are from rural areas and humble economic background. To cater these girls and make them feel empowered and self confident is a major area of concern. College has an NSS wing and it is functioning very smoothly with almost 80% volunteers as girls. Camps, awareness drives and campaigns are successfully being driven by these girls. NSS wing of the institution is recognised at University level as it stood second in the "Poshan Pakhwada" drive by Women and Child development Department.

Girls are performing very well in the exams also. Their results are better than those of the boys. Out of 12 Classes in Under graduate program, 07 are topped by the girl student in university exam 2022-23.

Girls are representing college at various levels. They are participating in inter-college Games and Sports.

Girls have their fair amount of representation in Students union. Students union are formed either through elections or on the basis of merit. As it is mentioned earlier that classes are being topped by the girls students, therefore places in student union are also being secured by them. So far the institute is able to empower its girls students.

## Part B

### CURRICULAR ASPECTS

#### 1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

Government Eklavya College Dondilohara, Dist. Balod (C.G) is affiliated to Hemchand Yadav University, Durg and it follows the curriculum prescribed by the University. To ensure its effective implementation, following measure have been taken up by the institution:

1. The in-house academic calendar is prepared in accordance with the Annual Academic calendar received from the Office of the Commissioner, Directorate of Higher Education, Government of Chhattisgarh. Same is uploaded on the college website and is displayed on the students' notice board. According to Academic calendar, monthly teaching plan is prepared by all the departments. Daily diary is maintained by every faculty and is verified by the Principal at month end.

2. Time table is planned in such a manner that Foundation courses also get Proper time slot along with the main subjects.

3. In the first meeting of the Staff Council, Academic-calendar, time table etc. are discussed at length for the execution.

4. Continuous internal evaluation is made to keep a check on student's progress through unit test, quarterly, half yearly, pre annual exams. Results and copies of such exams are then shared with students to discuss the well written answers as examples, their short comings and ideas/practices to overcome them.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gecdl.in/Content/GECDL_img-230707134259-001_437_143.pdf">https://gecdl.in/Content/GECDL_img-230707134259-001_437_143.pdf</a>

1.1.2 - The institution adheres to the academic calendar including for the conduct of

## Continuous Internal Evaluation (CIE)

Office of the Commissioner, Directorate of Higher Education, Government of Chhattisgarh issue an Academic Calendar for the HEIs at the beginning of Academic year (July to June). Adhering to the Academic Calendar, an In-house academic calendar is prepared keeping in mind the annual plan of the institute. This in house academic calendar includes Important National days to be celebrated, holidays, Internal exams, Curricular, Extra-curricular activities etc. Thus in-house academic calendar guides the institution through out the academic session in a planned manner.

Academic calendar includes 7 internal exams including unit tests, quarterly / half yearly / pre annual exams of which 5 are mandatory to be taken for a student. This series of exams/evaluation makes it continuous. Thus the institution follows Continuous Internal Evaluation in practice. Unit exams are taken according to the completion of the units of their syllabus. Pre annual exams are taken exactly according to the pattern of annual exams. Results and copies of such exams are then shared with students to discuss the both goods and odds of their written answers. Their shortcomings and ideas/practices to overcome them are discussed with them. Results are recorded and kept in internal exams register.

File Description	Documents
Upload relevant supporting document	<a href="#">View File</a>
Link for Additional information	<a href="https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf">https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf</a>

**1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of**

**D. Any 1 of the above**

<b>Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</b>	
File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	<a href="#">View File</a>
Any additional information	<a href="#">View File</a>
<b>1.2 - Academic Flexibility</b>	
<b>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</b>	
<b>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded
Institutional data in prescribed format (Data Template)	No File Uploaded
<b>1.2.2 - Number of Add on /Certificate programs offered during the year</b>	
<b>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</b>	
0	
File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template )	No File Uploaded
<b>1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year</b>	

0

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	No File Uploaded

### 1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Cross cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability are integrated in the curriculum of both UG and PG programs. Being an affiliated college, its curriculum and syllabus is prepared by the University. However the curriculum has a fair portion of syllabus which address the above said cross cutting issues. Besides the Classroom lectures on the topics of these issues, the institute organizes various interactive and participative programs to understand and address these issues better. Some of those are-

- Celebration of Environment day, Tree Plantation in college campus as well as in adapted village,
- Plantation and conservation of plant Assignment/Project work to First Year students under Environmental study.
- Rally/Campaign by students under the flag of NSS/YRC on National days dedicated to Women, Human Rights and Environment etc.
- Essay writing, Speech, Debate competition on such occasion.
- Awareness drives in neighbouring villages regarding health and socio-cultural issues.
- Painting, Poster Competitions etc.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<a href="#">View File</a>

**1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year**

03

File Description	Documents
Any additional information	<a href="#">View File</a>
Programme / Curriculum/ Syllabus of the courses	<a href="#">View File</a>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	<a href="#">View File</a>

**1.3.3 - Number of students undertaking project work/field work/ internships**

345

File Description	Documents
Any additional information	<a href="#">View File</a>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	<a href="#">View File</a>

**1.4 - Feedback System**

**1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders  
Students Teachers Employers Alumni**

B. Any 3 of the above



File Description	Documents
URL for stakeholder feedback report	<a href="https://gecdl.in/College.aspx?PageName=Feedback%20Analysis">https://gecdl.in/College.aspx?PageName=Feedback%20Analysis</a>
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

**1.4.2 - Feedback process of the Institution may be classified as follows**

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	<a href="https://gecdl.in/College.aspx?PageName=Feedback%20Analysis">https://gecdl.in/College.aspx?PageName=Feedback%20Analysis</a>

**TEACHING-LEARNING AND EVALUATION**

**2.1 - Student Enrollment and Profile**

**2.1.1 - Enrolment Number Number of students admitted during the year**

**2.1.1.1 - Number of students admitted during the year**

448

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	<a href="#">View File</a>

**2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)**

**2.1.2.1 - Number of actual students admitted from the reserved categories during the year**

252

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	<a href="#">View File</a>

## 2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

On the basis of internal evaluation and observation in classrooms, students are broadly classified into two categories -

1. Advanced learners and,

2. Slow learners-

- Slow learners are needed to be given extra time and attention. Remedial and tutorial classes are designed to address such need. These classes are given time slots in the time table too.
- Both Slow learners and fast learners are given home works and assignments according to their level of understanding.
- Some interactive activities involve all the students for participative learning. For example Quiz, Essay competition, speech, project works group discussion, seminar, painting, poster making competition and educational tours.
- Special classes are taken for supplementary exams.
- Advance learners are assigned as their guides so that they can get their doubts cleared in a more friendly manner.
- They are constantly being motivated to get their confidence boosted.

3. Advance learners

- Are provided with the opportunities to take part in inter college, district competitions.
- Are assigned as a guide to slow learners.
- Are given homeworks assignments according to their calibre.
- Are motivated to remain motivated and humble.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

### 2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1216	9

File Description	Documents
Any additional information	<a href="#">View File</a>

### 2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Many student centric methods are employed by the Institution to enhance learning experience of the students which include seminars, group discussion, quizzes, project/field works, practicals, educational tours, outreach programs, campaign and drives etc.

**Experiential learning:** Practical sessions, project work, study tours enables students to learn through experience.

**Participative learning:** Seminars, group discussions, quizzes and other competitive methods encourages students to take participation and develop reasoning and critical thinking.

**Outreach activities:** Outreach activities by students under the banner of NSS, YRC and RRC enables them to address the problems society is facing and otherwise they generally dont think about. Awareness drives and campaigns make them more responsive towards society. During 7 days NSS camps they closely encounter the rural life which make them understand the cause of problems. These sometimes lead them to solutions too.

**Problem solving:** Many subjects like Mathematics, Physics and Commerce have problem solving as a part of their syllabus. Students came across many real time problems during NSS camps. They seek solutions and most of times they found it themselves.

File Description	Documents
Upload any additional information	No File Uploaded
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Whatsapp is widely used app by almost all users. All the classes have their respective whatsapp group where they get all the notifications about their curricular, co-curricular and extra-curricular activities. important notes, questions etc too are shared there.

you tube is a famous platform used by teachers as well as by students for readymade lectures with interesting audio visuals,

Telegram channel is used for competitive exam based classes. This enables teachersto create MCQ based questions, which students are to answer in atime period provided. They get their results instantly with correct answers. These saves times of both teacher and learners.

Projectors: The institution hasthree LCD projrctors. They are insufficient in numbers and available to only few classes. We, therefore planning to have a movable projector and projector screen which can be moved and set in any class as teacher desires. This will increase the access of projector toboth the students and the teachers.

Other learning platforms: Students are made aware of other online learning platforms as SWAYAM. This can be accessed anytime from anywhere and provide various lectures, Study material to learners.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	<a href="#">View File</a>

**2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year )****2.3.3.1 - Number of mentors**

8

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	<a href="#">View File</a>
Mentor/mentee ratio	<a href="#">View File</a>

**2.4 - Teacher Profile and Quality****2.4.1 - Number of full time teachers against sanctioned posts during the year**

9

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	<a href="#">View File</a>

**2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)****2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

1

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<a href="#">View File</a>

### 2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

#### 2.4.3.1 - Total experience of full-time teachers

25

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	<a href="#">View File</a>

### 2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The college has a mechanism for internal assessment, which is consistent and robust in terms of frequency, variety & transparency. Tentative dates of Internal exams are mentioned in Academic calendar and displayed on the notice board and the website of the college at the very beginning of academic session. As regards to frequency, three-unit tests, a quarterly exam and a pre annual exam are conducted during the academic session 2022-23. Apart from the pen paper mode of examinations, seminar, power point presentation, project work, viva-voice were also conducted to evaluate students internally.

The students are intimated in advance the dates, timetable, nature of examination and evaluations. The timetables are displayed on notice boards, shared on WhatsApp groups of all courses and told in classrooms. The declaration of results are time bound within the week. Marks/scores are shared with students and questions are discussed in the classrooms towards better answer writing. Any dispute / doubt regarding question /

score is resolved in real time. Scores are then recorded in register. Internal marks for Annual exams are awarded according to the performance of student in pre annual exam.

File Description	Documents
Any additional information	<a href="#">View File</a>
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

After the completion of internal exams scores are shared with students in classrooms by the teachers of respective subjects. The answer sheets are also shown to them on their request. Questions are then discussed by teachers and the correct answers are suggested. In this way the Transparency of scores and possibility for better answer writing in next exam is ensured. Any dispute regarding the incorrect questions or marks are addressed by the teacher in real time therefore, in academic session 2022-23 no grievance related internal exam is received. Although if any grievance is received then same is forwarded to the teacher concerned. He/ She then is suppose to resolve the issue as soon as possible.

Thus the mechanism dealing with the grievances related to internal examination is transparent, time bound and efficient.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

## 2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Yes. The programme outcomes and course outcomes for all Programmes offered by the institution are stated and displayed on the website of the institution. Same is communicated to newly enrolled students in their classes and discussed with all teachers every year in staff meetings. The Programme and course outcome are also printed on pvc flex posters and displayed on college premises.

We are planning to discuss the PO and CO in induction programs from coming session onwards.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	<a href="https://gecdl.in/College.aspx?PageName=PO%20and%20CO">https://gecdl.in/College.aspx?PageName=PO%20and%20CO</a>
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Yes. After analysing the annual result and on the basis of feedback received from the students, the programme outcome and course outcome are evaluated from time to time. We are planning to evaluate the POs and COs and make desirable changes in it for academic year 2023-24 on the basis of the result analysis of 2022-23.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

309



File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

## 2.7 - Student Satisfaction Survey

**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)**

[https://www.gecdl.in/Content/GECDL\\_STUDENT%20SATISFACTION%20SURVEY%202022-23\\_457\\_150.pdf](https://www.gecdl.in/Content/GECDL_STUDENT%20SATISFACTION%20SURVEY%202022-23_457_150.pdf)

## RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 - Resource Mobilization for Research

**3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

**3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)**

0

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded

**3.1.2 - Number of teachers recognized as research guides (latest completed academic year)**

**3.1.2.1 - Number of teachers recognized as research guides**

0

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	No File Uploaded

### 3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

#### 3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

0

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

### 3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

Nil

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

##### 3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

### 3.3 - Research Publications and Awards

#### 3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

##### 3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

1

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	<a href="#">View File</a>
Any additional information	No File Uploaded

#### 3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

##### 3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

0

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	No File Uploaded

#### 3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

##### 3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

0

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	No File Uploaded

### 3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

Extension activities are frequently carried out in the neighbouring communities wherein the students of the institution participate enthusiastically and actively. These activities involved awareness rallies and drives, campaigns and camps. It starts with the beginning of the session with plantation of trees in neighbouring villages. Rallies and awareness drives are carried out in almost every important national days dedicated to nationalism, environment, gender sensitisation, women and child safety, women empowerment and health and hygiene. Apart from these national days, some relevant socio-cultural issues are also addressed by campaign such as - Alcohol consumption, Female foeticide, AIDS, Leprosy, Road safety, voting awareness etc.

The college has NSS, YRC and RRC wings. Whereas NSS wing carries out most of activities related to socio-cultural issues, YRC and RRC organise health camps and blood donation camps. NSS organises one day, three days and seven days camps in neighbouring village which provide students good opportunity to interact with the local rural community and understand their issues. This makes them more sensitive and empathetic. The exposure and involvement also train students in organizational and management skills as they run camps by themselves. Experiences with local community enhance their awareness and understanding of socio-cultural issues.

File Description	Documents
Paste link for additional information	<a href="https://gecdl.in/College.aspx?PageName=Extracurricular%20Activities">https://gecdl.in/College.aspx?PageName=Extracurricular%20Activities</a>
Upload any additional information	<a href="#">View File</a>

### 3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

#### 3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

02

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	<a href="#">View File</a>
e-copy of the award letters	<a href="#">View File</a>

### 3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., ( including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs ) during the year

#### 3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

37

File Description	Documents
Reports of the event organized	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<a href="#">View File</a>

### 3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

#### 3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

1579

File Description	Documents
Report of the event	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<a href="#">View File</a>

### 3.5 - Collaboration

#### 3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

##### 3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded

#### 3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

##### 3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

## INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The institution has its own campus on a spacious 3 acre land. It is well connected through highway. It has a premises which includes 12 classrooms, 05 Science laboratories, 01 laboratory for Arts and humanitics, a computer lab, a llibrary, a moderate sized playground, a parking stand, an open theatre anda botanical garden. The Campus ifwifi enabled and under surveillance of CCTVs.

Out of 12 classrooms, 3 are equipped with LCD projectors. Classrooms are well lighted and ariated. 05 Science laboratories are meant for each subject of science taught in the institution viz., Chemistry, Zoology, Botany, Microbiology and Physics. Laboratories are well equipped with adequate instruments and equipments. There is a wifi enabled computer lab for the students. These computers are used by students for various academic and learning purposes i,e accessing library networks, online submission of various forms etc. Library has a great collection of about 11000 books and is semi automated with Library Management Software (LMS) KOHA. It also has a subscription for N-list of INFLIBNET. There is a humble sized study room with a wifi enabled desktop set with N-list facility accessible.

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College is built on a rocky plain which makes it difficult to develop land for playground. Therefore, there is a limited space for outdoor games and sports. However, for outdoor sports which need large playground like cricket, sports ground of neighborhood is shared. Outdoor sports which dont need large playgrounds like kabaddi, kho-kho, Volleyball are organised in its own playground. There is a semi indoor court

for badminton. Number of participants is increasing over the years as a result of promotion of games and sports..

As the institute is located in rural area, the students here are more interested and good at local sports like kabaddi, kho-kho and athletics. There is good share of participation in these sports at sector and state level games and sports from the institution. Chess is also getting popular now a days. Setting of a club for chess is proposed from upcoming session.

There is a humble sized gymnasium with limited space and equipments. The cultural activities are organized with adequate space in campus. There is an open theatre (KALA MANCH) for cultural activities. The institute celebrates YOGA Day every year. Yoga sessions are organized in open space.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

#### 4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

03

File Description	Documents
Upload any additional information	<a href="#">View File</a>
Paste link for additional information	<a href="https://gecdl.in/College.aspx?PageName=ICT%20Facilities">https://gecdl.in/College.aspx?PageName=ICT%20Facilities</a>
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	<a href="#">View File</a>

#### 4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

##### 4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

0



File Description	Documents
Upload any additional information	No File Uploaded
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template	No File Uploaded

## 4.2 - Library as a Learning Resource

### 4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Koha Library Software, is an open source Library management system, fully scalable, used by our College Library now to upgrade it and is in progress of automation . The software fulfills all functional requirements of an automated library system and can be customized to cater to the needs of individual libraries. It is multi-user, multitasking integrated library management software working either on a single machine or in a client server multi-platform environment. It helps us ineffective cataloguing of books and e-books. koha cataloguing adheres to popular international standards. It retrieves informations in a simple, fast and efficient manner. It supports flexible workflow to cover activities related to acquisition of books, serials control and funds monitoring.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional Information	Nil

**4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources**

**E. None of the above**

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

#### 4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

##### 4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

#### 4.2.4 - Number per day usage of library by teachers and students ( foot falls and login data for online access) (Data for the latest completed academic year)

##### 4.2.4.1 - Number of teachers and students using library per day over last one year

5

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	<a href="#">View File</a>

#### 4.3 - IT Infrastructure

##### 4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

Yes. The Institute keeps its traditional / available IT infrastructure up to date. Computers being used for office purposes are equipped with latest required hardware and softwares. Website of the institute is being maintained and updated frequently. There is a committee to update and run the

college website. most of the faculty are equipped with their own laptops. Almost everyone has a smartphone. Faculties and students are connected with Whatsapp groups. Faculties use latest apps as per requirement of latest teaching and learning conditions. Subscription for wi-fi data is renewed time to time to ensure uninterrupted data flow. Office systems are updated with antiviruses.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

**4.3.2 - Number of Computers**

25

File Description	Documents
Upload any additional information	No File Uploaded
List of Computers	<a href="#">View File</a>

**4.3.3 - Bandwidth of internet connection in the Institution**

D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

**4.4 - Maintenance of Campus Infrastructure**

**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)**

**4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)**

0

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

There are government laid down procedures for procuring physical, academic and support facilities for classrooms, library, laboratories and sports. Faculties / in charges submit their requirements before principal. Principal takes it forward to do the needful if he thinks it is ok, as all the financial powers vested in him. Same is with the maintenance. There are cells and committees related to surveillance, maintenance etc. These committees submit their reports and recommendations time to time to the principal. Principal then take necessary action if agrees. Most of the time he himself calls maintenance works and supervise them.

Facilities, equipments and tools which are out of order and can not be repaired are written off from the stock register and stored separately for later to be disposed. Generally these items are auctioned/sold to scrap dealers.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

## STUDENT SUPPORT AND PROGRESSION

### 5.1 - Student Support

**5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

**5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year**

<b>1019</b>	
File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	<b>No File Uploaded</b>
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	<a href="#">View File</a>
<b>5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year</b>	
<b>5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year</b>	
<b>0</b>	
File Description	Documents
Upload any additional information	<b>No File Uploaded</b>
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	<b>No File Uploaded</b>
<b>5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills</b>	<b>D. 1 of the above</b>

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	<a href="#">View File</a>

**5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

**5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year**

120

File Description	Documents
Any additional information	<a href="#">View File</a>
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	<a href="#">View File</a>

**5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees**

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	<a href="#">View File</a>

## 5.2 - Student Progression

### 5.2.1 - Number of placement of outgoing students during the year

#### 5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

### 5.2.2 - Number of students progressing to higher education during the year

#### 5.2.2.1 - Number of outgoing student progression to higher education

42

File Description	Documents
Upload supporting data for student/alumni	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of student progression to higher education	<a href="#">View File</a>

### 5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State

government examinations)

**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

0

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	No File Uploaded

**5.3 - Student Participation and Activities**

**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year**

**5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

01

File Description	Documents
e-copies of award letters and certificates	<a href="#">View File</a>
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	<a href="#">View File</a>

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms )

**The Institute facilitates and promotes students representation and engagement in various administrative, co-curricular and**



extracurricular activities. Every year a Student council is formed as per norms and direction received from Govt. of Chhattisgarh. Students hold administrative position there in council as President, vice-president, Secretary and asst-secretary. Classes have their class representatives. These representatives of students play pivotal role in planning and decision making for various cultural, co-curricular and extracurricular activities in the institution.

The institution has a NSS wing which is led by a senior member as leader (Dal Nayak). All the campaign, drives and camps are run by the students themselves under the guidance of Program officer. There in NSS camps they not only make decisions but execute them also. NSS members with excellent performance excel themselves for State and even National level camps. They are provided with all the necessary information and means.

Students have their representation in IQAC committee. They participate in committee meetings actively. Students are promoted to take part in games & sports at inter college and higher levels, Cultural activities organised by universities, govt. bodies on various occasions and various competitions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### **5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)**

#### **5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year**

05

File Description	Documents
Report of the event	<a href="#">View File</a>
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	<a href="#">View File</a>

#### 5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

An Alumni association has been registered here in the institution however no Alumni meet or any other similar program was conducted during the year. Monetary contribution from alumni is therefore nil.

Alumni as a member of IQAC committee are however active and participate in every meeting. They are invited in NSS's camps and in response they support in functioning 7 days NSS camps and organising Annual functions.

The institute is planning to conduct Alumni meet in regular intervals and invites them to support the institutions through financial and other means.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

**GOVERNANCE, LEADERSHIP AND MANAGEMENT****6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Yes, the governance of the institution is in tune with the vision and mission. The vision of the institute is to

1. Empower rural and tribal students through learning opportunities to meet global challenges in lowest cost
2. Contribute to society by promoting students to inculcate leadership, professional ethics and to be responsible citizen
3. Nurture and harness student's potential by providing platform for skills and value added curriculum.

Keeping the visions in mind - The fees are kept very minimal and affordable. The institute strictly follows the reservation roster of the state govt. and ensures to provide learning opportunities to rural students from different socio-cultural backgrounds. The institute promotes the outreach programs under NSS and YRC. These help the students to inculcate leadership, professional ethics and to be a responsible citizen. Skill development is an area of concern however, institute is aiming to roll out atleast 3 value added programs from upcoming sessions.

To meet the mission statements, the institute has many cell and committees to ensure the equal participation of students from all students. It is successfully reaching to the rural students every year and it is planning to collaborate with neighbouring institutes.

File Description	Documents
Paste link for additional information	<a href="https://www.gecdl.in/College.aspx?PageName=Vision%20and%20%20Mission&amp;topicid=2">https://www.gecdl.in/College.aspx?PageName=Vision%20and%20%20Mission&amp;topicid=2</a>
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The principal of the college is the head of Administration and Management. He takes all the important decisions. The Principal takes care of regular administrative and management tasks and monitor the progress and development of the college. The principal holds all the Financial Powers. All financial resources are managed by the principal in coordination with accounts and finance department of college.

Academic and office staff constitute various cells and committees as an incharge or as a member. All the faculty members meet, discuss, share their opinions and plans to conduct various events for the institute. They advise/suggest the principal on the matters related to their cells/committees however, principal is not bound to accept it. Cells and committees execute the plan/ orders from the principal. The HODs prepare the academic schedule in consultation with the faculty members of the department. The college always promotes participative management among all stake holders. Every staff member work and coordinate with the other staff member in spirit to make the plan smooth and successful. All the staff members are abided by the policies, procedures, and framework designed by the Government of Chhattisgarh in order to achieve the standards in higher education.

File Description	Documents
Paste link for additional information	<a href="https://www.gecdl.in/College.aspx?PageName=Committees">https://www.gecdl.in/College.aspx?PageName=Committees</a>
Upload any additional information	No File Uploaded

## 6.2 - Strategy Development and Deployment

### 6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The institutional strategic plan is deployed in a planned manner. It starts with the Staff counsel meeting in the very beginning of the academic session where plan and perspective is framed and discussed. The execution of the plan is decentralized at different levels as departmental, administrative, academic, and financial. At the administrative level, the in-house academic calendar is prepared in accordance with Academic calendar received from Higher Education Department. Departments then prepare their departmental calendars. Various cells & committees are formed at the beginning of the session to shoulder various responsibilities towards students and staff

related activities. These cells and committees consist of different staff as their members. This ensures the decentralisation of duties and powers. IQAC plays a pivotal role in the execution of the plan, monitoring the progress and checking the deviations. It ensures that the institute is following the academic calendar. It checks the standardization of the process of teaching learning, feedback mechanism, grievance redressal system, updation of website, continuous internal evaluation, compliance of the code of conducts etc. The college gets funding from the Government of Chhattisgarh, Higher Education Department and from Fees. Govt fund is utilised as per the laid down instructions. Janbhagidari fund is however managed by the JBS Committee.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	<a href="https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf">https://gecdl.in/Content/GECDL_Academic%20calendar%202022-23_432_141.pdf</a>
Upload any additional information	<a href="#">View File</a>

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Government Eklavya College is a state (Chhattisgarh) government owned institute, therefore, it follows the rules and regulations of Higher Education Department, Government of Chhattisgarh. All teaching and non-teaching staffs are recruited and appointed by the Government of Chhattisgarh as per appointment and service rules of the state government.

<http://highereducation.cg.gov.in/en/acts-and-rules>

The vacancies are filled by Chhattisgarh State Public Service Commission (CGPSC). Directorate Higher Education appoints the recruits.

1. Director/Department of Higher Education (DHE) of state carries out overall supervision, execution of policies, administrative and financial control. 2. Joint Director deals in the affairs of non-teaching staff of the college. 3. Principal of college is in charge of the execution of policies at institution level, of administration and finance of the

Institute. He is Responsible for overall academic progress, development of the institute and management of routine day to day affairs of the institute.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	<a href="https://www.gecdl.in/College.aspx?PageName=Organogram">https://www.gecdl.in/College.aspx?PageName=Organogram</a>
Upload any additional information	No File Uploaded

### 6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	<a href="#">View File</a>
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	<a href="#">View File</a>

### 6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Government Eklavya College is administered and funded by Chhattisgarh Government Higher Education Department. College follows welfare measures as per Chhattisgarh State Civil Rules for all government employees. Being a state government owned Institute, employees (teaching and non-teaching staffs) are provided with the following welfare facilities.

- Employee Provident Fund granted as per Provident Fund rules
- Group Insurance facility
- Medical leave, casual leave, earned leaves as per rules

- Special casual leave for attending conferences/ workshop/ training program/FDPs and for
- conducting of practical examination
- Encashment of EL at the end of service: At the time of superannuation of an employee, he/she can
- encash his/her earned leaves (EL) as per the rules of the Higher Education Department
- Fully paid maternity leave:180 days fully paid maternity leave and child care leave to all the female
- employeesGratuity: applicable to every staff member after 5 years of permanent service
- Pension scheme after retirement as per state government norms
- Providing employment to dependent successor of deceased employee on compassionate ground
- Various loan facilities e.g., housing loan, computer, vehicle loan etc.
- Medical reimbursement facility for family of employee
- The facility of part final encashment in case of marriage and illness
- Loan without interest from their Provident Fund
- Festival advance

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

**6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year**

**6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year**

02

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<a href="#">View File</a>

**6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year**

**6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year**

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

**6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)**

**6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year**

0



File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	No File Uploaded

### 6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Based Assessment System (PBAS) is prescribed by the UGC and has been adopted by the college for academic performance of the teaching staff. Teachers fill the prescribed proforma for self appraisal. The work performance of teaching and non-teaching staff of the college is also evaluated by the Higher Education Department, Government of Chhattisgarh through its own system of appraisal. The teacher filled self appraisals are submitted to the Principal. It is then forwarded to Higher Education Department by the principal as Confidential Report (CR) along with Principal's remarks on it. All important and relevant information regarding teaching and non-teaching staffs are recorded in service book annually.

The appraisal system encourages the faculty members to excel their performances in teaching-learning and research. Records in service books keep teaching and non-teaching staff make them accountable and motivate them to work as per rules and regulation of Higher Education Department of Chhattisgarh Government.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

### 6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the

various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has mechanism of internal and external audit. Internal audit is done regularly by the internal audit committee of college. Office of principal and accounts office take cares of maintenance of all audits. Internal audit is annually conducted by Chartered accountant, who is assisting college for internal audit. Internal audit compromise of the balance sheet, general funds, income and expenditure, and receipt and payment account.

However, internal audit for session 2022-23 has not been done. External audit is done by the Accountant General of the Chhattisgarh Government. In five years, one external audit has been conducted for the period of Dec.2012 to 2020. The audit brings financial transparency in institute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	<a href="#">View File</a>

#### 6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

##### 6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

#### 6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The resource mobilization policy is implemented carefully in

college. The IQAC and other committees prepare strategic plans aimed at upgradation of our college on thrust areas of overall development viz infrastructure, upgradation of classrooms facilities and augmentation of various facilities for students and submit the same to various agencies like State Government, PWD (public welfare development) and JBS (Janbhagidari Committee) At the beginning of every academic session, the strategic budget plan is implemented as received from State Government as per the heads allocated and expenditure made.

1. Every year the budget is allocated by the Government of Chhattisgarh, college for carrying out construction, repair and renovation of the college building and premises besides purchase of instruments and chemicals. Proposal is submitted to state government and other agencies PWD for sanction. 2. After receiving the grants, the principal who is the Drawing and Disbursing Officer (DDO), in consultation with the Purchase Committee process the procurement of goods. 3. All the purchases are carried out according to the rules and regulation set by State Government. 4. The utilization of the budget is monitored regularly by the college as per the guidelines of the funding agencies. 5. Internal audit committee and CA reports as part of internal audit is included and plays important role in monitoring of fund mobilization and utilization.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

## 6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

Internal quality Assurance Cell (IQAC) has taken various initiative in reformatting academic, co-curricular and extracurricular activities. The Cell plans & execute strategies to keep academic standards intact and motivate stakeholders to move ahead towards quality enhancement and innovations. The Cell under chairmanship of principal conducts meetings regularly, addresses on plans and issues of priorities and takes joint decisions, after approval, actions are taken and decisions are implemented. The key initiatives of IQAC are as follows-

IQAC has set up Feedback system for all stakeholders, available in college website. Feedback is regularly conducted, after each completion of academic sessions for students, employees, teachers and parents. Feedbacks are analyzed and actions are taken. Student Grievance Cell also records grievances from students online through website of college, and offline through letters and try to resolve the issues in time.

IQAC has taken initiatives in quality enhancement in teaching learning environment through the use of ICT enabled classrooms, WI-FI enabled campus which help students to access e-resources, N-LIB facilities. Library is in process of automation with KOHA software. Reading room for students has been setup. Uniform and Plastic ID cards for students as well as staff are also issued as an initiative from IQAC.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The teaching learning process is constantly changing with the introduction of new technologies. The institute is also changing its teaching-learning process in order to meet the requirements of students. Online classes are no new in this direction. Teachers of the institutes are well aware of the Google Meet, Google Classrooms, Teachmint, Telegram etc. These were used during the pandemic and are often used as and when needed. Student-centric approaches are being practiced. Seminar, Project work, Presentation, Group discussion, quizzes are being promoted and practiced.

Online platforms are widely being used for knowledge/information sharing. Data are being collected online through websites, Google Forms etc.

Learning outcomes are also changing with the shift in teaching methodologies and with the time therefore, its periodic evaluation is necessary. Result analysis is a great tool to analysing learning outcome. Continuous internal evaluation is

adopted by the institution which help us better understanding the learning outcomes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

**6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)**

**D. Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	<a href="https://gecdl.in/College.aspx?PageName=IQAC%20Activities">https://gecdl.in/College.aspx?PageName=IQAC%20Activities</a>
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	<a href="#">View File</a>

## **INSTITUTIONAL VALUES AND BEST PRACTICES**

### **7.1 - Institutional Values and Social Responsibilities**

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Almost 70% students of the institute are girls. Women safety and empowerment is therefore a big concern here. Luckily police station and Community health centre is nearby the institute.

The institute celebrated..... day. awareness rallies were

conducted and various interactive competitions such as quizzes, debates, speeches, rangoli and poster making were organised during the year.

One day workshop on "women and child safety and legal aid" was held in the campus in association with Police department, Women and child development department and legal service authorities. The police department had got Abhivyakti app installed in students smartphones, told its features and how to use it in case of emergency. They also told the procedure against harassment in workplace, home or over phone calls/messages. The legal department suggested the legal aid and action against it. The women and child department suggested the schemes running by the government for the betterment of women and child.

File Description	Documents
Annual gender sensitization action plan	<a href="https://www.gecdl.in/Content/GECDL_gender%20sensitisation_458_352.pdf">https://www.gecdl.in/Content/GECDL_gender%20sensitisation_458_352.pdf</a>
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	<a href="#">1. Campus is under CCTV surveillance</a> <a href="#">2. Active women cell is there in the college.</a> <a href="#">3. Girls Common room is there.</a> <a href="#">3. Sanitary pads vending and incinerator machine is there</a>

**7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment**

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	<a href="#">View File</a>
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

**Solid Waste Management- The institute generates solid waste**

mostly in forms of waste papers. These papers are collected in dust bins which are well placed in college campus. Single side printed waste papers are used again on other side for rough works. Lastly the collected waste papers are sold to paper vendors for recycling. Other solid waste including paper pieces, leaves etc are monthly collected by Nagar Panchayat cleaning teams. Campus is a no plastic zone therefore plastic waste is minimal.

**Liuid waste management-** Liquid waste is generally produced in science laboratories as waste chemical. These chemicals after being diluted are disposed into sewage system.

**Biomedical waste management** -The institute produce no biomedical waste.

**E- waste management-**Electronic components are either replaced or stored after it gets out of order. These item are then written off as per government's e-waste management rules.

**Waste recycling system** - Iron pipes from broken table, benches and chairs are being recycled by reshaping it as enclosures to the garden and plants.

**Hazardous chemicals and radioactive waste management** - There is no such waste is generated from the institution.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	<a href="#">View File</a>
Geo tagged photographs of the facilities	<a href="#">View File</a>

**7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus**

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Any other relevant information	No File Uploaded

**7.1.5 - Green campus initiatives include**

<p><b>7.1.5.1 - The institutional initiatives for greening the campus are as follows:</b></p> <ol style="list-style-type: none"> <li><b>1. Restricted entry of automobiles</b></li> <li><b>2. Use of bicycles/ Battery-powered vehicles</b></li> <li><b>3. Pedestrian-friendly pathways</b></li> <li><b>4. Ban on use of plastic</b></li> <li><b>5. Landscaping</b></li> </ol>	<p><b>A. Any 4 or All of the above</b></p>
--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	--------------------------------------------

File Description	Documents
Geo tagged photos / videos of the facilities	<a href="#">View File</a>
Various policy documents / decisions circulated for implementation	<a href="#">View File</a>
Any other relevant documents	No File Uploaded

**7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution**

<p><b>7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities</b></p>	<p><b>B. Any 3 of the above</b></p>
---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------------------



File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	<a href="#">View File</a>
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	<a href="#">View File</a>
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institute had made uniform compulsory for students from the beginning of academic session 2022-23 and onwards in order to reduce the class discrimination on the basis of appearances, clothing etc. As most of the students are from humble economic

background it is a big relief to them. It also help them not to bear unnecessary inferiority complexes.

The institute celebrated national unity day on October 31, 2022. All the students along with the staff took pledged towards the integrity and uniity of the nation. Students were reminded about the nation we had before and after 1947. The need and importance of the unity of a national was discussed and expressed through various activities and mediums.

The institute also celebrated Constitution day on November 26, 2022. Students were reminded about the preamble of our constitution. They were explained its meaning and importance. Various activities were held during the day.

At the end of the year, Annual sports and annual function were organized. All the students from different backgrounds partiicipated in these games, sports and cultural activities enthuciastically and made these a success.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	<a href="#">View File</a>
Any other relevant information	<a href="#">View File</a>

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The institute celebrated national unity day on October 31, 2022. All the students along with the staff took pledged towards the integrity and uniity of the nation.

The institute also celebrated Constitution day on November 26, 2022. The preamble of our constitution was read before the faculty and students. They were explained its meaning, scope and importance. Various activities were held during the day.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

**7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized**

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	<a href="#">View File</a>
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	<a href="#">View File</a>

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

List of National International days celebrated during the year.

1. International yoga Day, 21/06/2022

2. Vijay divas, 26/07/2022

3. Independence day, 15/08/2022

4. Teacher's day, 05/09/2022
5. Hindi divas 14/09/2022
6. Gandhi jayanti 02/10/2022
7. Unity day 31/10/2022
8. Constitution Day 26/11/2022
9. World AIDS Day 01/12/2022
- 10 Shaheed Veer Narayan Singh Day, 10/12/2022
11. National Youth day, 12/01/2023
12. Republic Day, 26/01/2023
13. Martyr's day, 30/01/2023
14. Rashtriya Krimi Mukti Divas, 10/02/2023
15. Tribute to martyrs of Pulwama attack, 14/02/2023

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	<a href="#">View File</a>
Geo tagged photographs of some of the events	<a href="#">View File</a>
Any other relevant information	No File Uploaded

## 7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. **Gram seva Rashtra seva:** Every year a neighbouring village is adapted by the NSS unit of the college. Various educational, social, health and hygienerelated awareness drives and campaigns are carried out in thatvillage through out the year. The purpose is to make the village more aware and empowered.

2. **Donating and saving a Plant by First year Students:** Every

first year student donates (jointly with other students) an indoor plant with a pot to the college. They are to take care of that plant through out the year as a part of their mandatory Environmental assignments. First year classes are assigned with days to water these plants. So on due dates they water all the indoor plants. Other days these are taken care either by students from higher class or by the peons.

The college is built on a rocky surface which makes it hard for outdoor plants to grow. Tree Plantation is done every year in the month of June- August but the survival rate is very low. Indoor plants are therefore best options to oxygenate the campus. They also soothe the ambience of the college.

File Description	Documents
Best practices in the Institutional website	<a href="https://www.gecdl.in/College.aspx?PageName=Best%20Practices">https://www.gecdl.in/College.aspx?PageName=Best%20Practices</a>
Any other relevant information	Nil

### 7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Despite being a co-education institute, almost 70% of the students here are girls. These girls are from rural areas and humble economic background. To cater these girls and make them feel empowered and self confident is a major area of concern. College has an NSS wing and it is functioning very smoothly with almost 80% volunteers as girls. Camps, awareness drives and campaigns are successfully being driven by these girls. NSS wing of the institution is recognised at University level as it stood second in the "Poshan Pakhwada" drive by Women and Child development Department.

Girls are performing very well in the exams also. Their results are better than those of the boys. Out of 12 Classes in Under graduate program, 07 are topped by the girl student in university exam 2022-23.

Girls are representing college at various levels. They are participating in inter-college Games and Sports.

Girls have their fair amount of representation in Students union. Students union are formed either through elections or on the basis of merit. As it is mentioned earlier that classes are being topped by the girls students, therefore places in student union are also being secured by them. So far the institute is able to empower its girls students.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

### 7.3.2 - Plan of action for the next academic year

1. Induction program for first year students.
2. Introduction of TwoValue added courses.
3. MoU with Government college Khertha for Knowledge Sharing, building healthy competition among students and increasing socio-cultural harmony.
4. Increasing ICT in Teaching learning through innovative use of available limited ICT resources.
5. To upgrade computer laboratory.
6. Formation of chess club and to increase sports activity with systematic plan.